

82-2434

ADMINISTRATIVE-INTERNAL USE ONLY

Executive Registry

82-12405

DD/A REGISTRY

FILE: 100-15

8 October 1982

MEMORANDUM FOR: See Distribution

SUBJECT : Report of Significant Activities During DDCI's
Absence (12 October - 22 October 1982)

Please provide by COB 22 October for the Deputy Director's review a report of any significant activities you wish to call to his attention shortly after his return. The report should take the form of a blind memorandum inscribed across the top Significant Activities/Developments (Directorate or Office) and should be forwarded to the Executive Secretariat in two copies. Please forward only those items which are not already included in your Weekly Activities Reports submitted to the Executive Director's office.

STAT

Executive Secretary

Distribution:

D/ICS
DDI
~~DDA~~
DDO
DDS&T
Chm/NIC
GC
IG
Compt
D/OEXA
D/Pers

Info: SA/DCI
EA/DDC
EA/EXD
SA/IA

STAT

DD/A REGISTRY

FILE: 100-15

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Report of Significant Activities

| | | | | |
|--|----------|-----------------------------------|----------------------|---|
| FROM: <input type="text"/> EO/DDA 7D-18 Hqs. | | EXTENSION <input type="text"/> | NO. DDA 82-2434// | STAT |
| | | | DATE 22 October 1982 | STAT |
| TO: (Officer designation, room number, and building) | DATE | | OFFICER'S INITIALS | COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.) |
| | RECEIVED | FORWARDED | | |
| 1. Executive Secretary 7E-13 Hqs. | | | | <p>Attached are reports of significant Directorate of Administration activities which occurred during the DDCI's absence from 12-22 October 1982.</p> <p>Distribution: 0 - ES w/atts 1 - D/OC w/atts 1 - D/ODP w/atts 1 - DDA Subj w/atts 1 - DDA Chrono w/o atts 1 - EO Chrono w/o atts EO/DDA/ <input type="text"/> (22Oct82)</p> |
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